

BOARD OF EDUCATIONAL SERVICE UNIT #13

Tuesday – June 18, 2019

Location – ESU #13 Center, 4215 Avenue I, Scottsbluff, NE

Dinner – 6:30 PM

Regular Meeting – 7:00 PM

1. Call to Order

- Meeting is governed by the Nebraska Open Meetings Act as posted.
- The ESU #13 Board reserves the right to rearrange the order of the agenda.
- The ESU #13 Board reserves the right to convene an executive session in accordance with § 84-1410

2. Excuse Absent Board Member(s) (Motion Necessary for Approval)

3. Approval of Agenda (Motion Necessary for Approval)

Consent Action Items (Motion Necessary for Approval)

- Minutes of Regular Meeting (May)
- Treasurer's Report
- Fund Balance
- Budget Report
- Claims for Disbursement
- Approval of attendance for educational workshops, conferences, training programs, official functions, hearings, or meetings

Calendar

- **July 2019** – Regular Board meeting (to be determined)
- **July 24, 2019** – NASB Orientation - Lincoln
- **August 20, 2019** – Regular Board Meeting
- **August 26, 2019** – ESU Advisory Committee meeting, ESU Conference rooms B/C, 2:00 p.m.
- **August 26, 2019** – NASB Area Membership Meeting (Gering)
- **December 4-7, 2019** – AESA Annual Conference, JW Marriott Desert Ridge Resort, Phoenix, AZ

Public Forum:

- Time limit for each person is three (3) minutes; no response or action taken by the Board.

Reports

- Dr. Katie Carrizales – update on the Boys Town Ecological In-Home Family Treatment Model (EIHFT)
- Jack Baker – Baker & Associates – ESU #13/WNCC Sidney Campus
- Head Start Director's update on Head Start locations. (No Policy Council or Director's report for May)
- Administrator's Report ([Appendix A](#))
- Board Member Comments

4. Old Business:

- **Revision of Board Policy Articles:**

We have been working on revising our Board Policy to align with the Perry Law Firm template that was written specifically for ESUs. The Policy Committee has worked through Article 1 (Unit Organization) and Article 2 (Board Meetings). The article sections have been uploaded to the Board website for review.

Recommendation: Final Reading. Move to adopt the revised policies.

5. New Business:

- **Contract for Consultative Medical Services for MIPS:**

Each year we ask you to approve a contract with Cynthia Guerue, M.D. for consultative medical services for our Medicaid in Public Schools (MIPS) program. Her fee remains at \$50.00 per hour, not to exceed \$2,400 for the term of the contract (August 1, 2019-July 31, 2020).

Recommendation: Move to approve the contract for consultative medical services with Dr. Cynthia Guerue.

- **Employee Contract for 2019-2020**

We have offered a 2019-2020 employee contract to **Kenda Foos** as our LifeLink teacher. She received her Bachelor of Science in Education in 2008 with honors from Chadron State College. She received her Master of Education degree from Concordia University in May 2016. She was employed by Gering Public Schools as a Resource teacher since 2013. Prior to her employment at Gering, she provided educational support and services for St. Joseph's for 9 years.

Recommendation: Approve the 2019-2020 employee contract with Kenda Foos as the LifeLink teacher.

- **Payroll Dates for 2019-2020:**

The following 2019-2020 payroll dates are proposed:

Tuesday	September 3, 2019
Tuesday	October 1, 2019
Friday	November 1, 2019
Monday	December 2, 2019
Thursday	January 2, 2020
Monday	February 3, 2020
Monday	March 2, 2020
Wednesday	April 1, 2020
Friday	May 1, 2020
Monday	June 1, 2020
Wednesday	July 1, 2020
Monday	August 3, 2020

Recommendation: Move to approve the proposed 2019-2020 payroll dates.

- **July Board Meeting:**

In past years, we have cancelled our July Board meeting if the agenda permits us to do so; however, we still need your approval to pay the General Fund claims with this action being ratified at our August meeting. Desira will email Board members when the claims have been posted to the Board website.

Recommendation: Your decision.

6. Approval of Minutes (Motion necessary for Approval)

7. Adjournment

APPENDIX A

Administrator Board Notes, June 2019

Construction Updates

- There was a change order for the SOAR office remodel in the amount of \$18,222 to remove and replace concrete and apply a sealer to the foundation.
- Construction on the new vehicle and bus barn is complete. Unfortunately, the depth of the building does not allow for two of the new Head Start buses to fit. The initial plans for the building, which were started three to four years ago, were designed off the measurements for an older bus which was shorter.
- Baker and Associates has given me an “Agreement Between Owner and Engineer for Professional Services” for the ESU 13/WNCC Sidney Campus. I have forwarded this to Jerry Ostdiek for review.

ESSA Code Training

Jodi, Luke, and Kerri will be attending a meeting/work session in Sioux Falls focusing updating our coding; therefore, checks for the July board meeting will be printed on July 9th. This is three days earlier than we would print them if the Sioux Falls meeting/work session was not scheduled. We really do not have a choice, other than to have staff attend this session, so we have the necessary support to get our codes entered. We have printed checks early in the past due to in-services, but it has only been one day. We also had to hold Board meetings the second Tuesday of the month some months, because of Jeff’s travel schedule. In Jodi’s opinion, before they leave for Sioux Falls, all checks must be printed, and all reports for the board must be posted. If the Board votes to not have the July Board meeting as they have in the past, Desira will send an email when the reports have been posted. The Board can approve the claims by email to Desira. They would be able to approve checks and budget reports any time after July 9th.

Legislative Interim Study

<u>Study</u>	<u>Sponsor</u>	<u>Subject</u>
LR 63	Linehan	Interim study to examine educational service units

Cosponsors: Friesen, Groene

To study educational service units, including, but not limited to, the structure, duties, current projects, and financing of educational service units.

NEOC update

ALICAP has determined they will use their own attorney for this case.

Vehicles

Per Board Policy (Section IV - 8) - There are two vehicles in our fleet, the 1997 white van, and the 1997 Chevy Lumina that we need to move from our inventory. We have obtained the Kelly Blue Book value for these for selling purposes and we would like to advertise for sealed bids.

AESA Annual Conference

December 4 – 7, 2019; Desert Ridge Marriott, Phoenix, AZ. Registration for AESA Annual Conference is open. Please let Desira know by the September Board Meeting if you are interested in attending.

First 100 Day Entry Plan Update

- I would like to begin scheduling individual meetings with each board member to discuss expectations, roles, and needs.
- *Meet with the superintendent of each member school and tour their facilities. The primary purpose of these visits will be to listen and learn. As of Tuesday, June 18th, I have met in person with the superintendents of Banner County, Kimball, Minatare, Gordon/Rushville, Hay Springs, and Leyton.*